



ROLE BRIEF

Role title Altar Server

Position Voluntary Worker

Reports to Senior Server on duty

Purpose To assist the Cathedral Clergy in presenting services in a reverent and dignified manner.

Overview Guildford Cathedral is a place for everyone, offering a diverse range of activities throughout the year. Guildford Cathedral provides a friendly, supportive environment, in which volunteers are invited to contribute their skills and to grow in confidence/competence.

In its worship the Cathedral supports the Ministry of the Bishop of Guildford and hosts a wide range of special services as well as the regular daily ones.

Desirable qualities/skills

Flexible, resourceful, punctual, able to use initiative when needed. Able to work as part of a team. Able to master ceremonies and perform them with precision. Must have been confirmed in the Church of England.

Principal Activities

Roles available:

Master of Ceremonies
Crucifer
Acolytes
Server
Thurifer

1. Arrive 30 minutes prior to the service
2. Robe and prepare for the service.
3. Execute ceremonies appropriate to the service.
4. Assist in clearing up after the service.
5. Undertake any other tasks deemed appropriate to assist the presentation of the service.



When and where

In the Guildford Cathedral Building and its environs.

Support offered

Training will be given and there will be an initial trial period to ensure that the role suits. As part of your induction you will be provided with all the necessary information to enable you to thrive in your role.

All volunteers must complete the Diocesan Basic Awareness Safeguarding Training which can be completed on line or at sessions run at the Cathedral. This must be renewed every three years.

Documents to be read and understood are this role brief and department introduction/guidance notes. The Cathedral's Volunteer Policy details procedures, expectations and support and is available on request.

You will be required to sign a Volunteer Agreement confirming that you understand the role you are undertaking and that you have read all relevant documents appertaining to the role.

Benefits

- Up to 5 hours free on-site car parking.
- 10% discount on purchases in the shop.
- Supportive atmosphere in which to develop new and existing skills.
- Bridging of awkward gaps on CVs/Recent relevant experience to offer.
- A confidence boost.
- Belonging to a large organization with plenty going on.
- References upon satisfactory completion of initial volunteering timespan.

Application process

If interested in this role, or you have further questions, you are welcome to contact Harry Talboys, Volunteer Coordinator by email volunteer@guildford-cathedral.org or telephone 01483 547 885

Otherwise complete the Application Form available on the Guildford Cathedral website www.guildford-cathedral.org/support