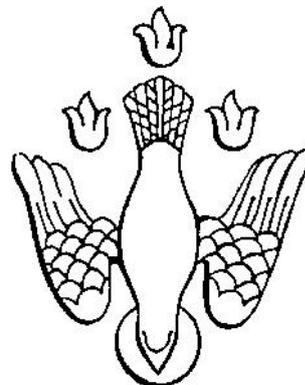


Cathedral Church of the Holy Spirit, Guildford

SCHOOLS' TEAM PROGRAMME



*Inspiring, engaging
activities and learning
for all ages in
YOUR cathedral!*

**Guildford Cathedral
Schools' Department**
(Located inside the cathedral)

Stag Hill, Guildford
Surrey, GU2 7UP

T: 01483 547880

E: education@guildford-cathedral.org

www.guildford-cathedral.org

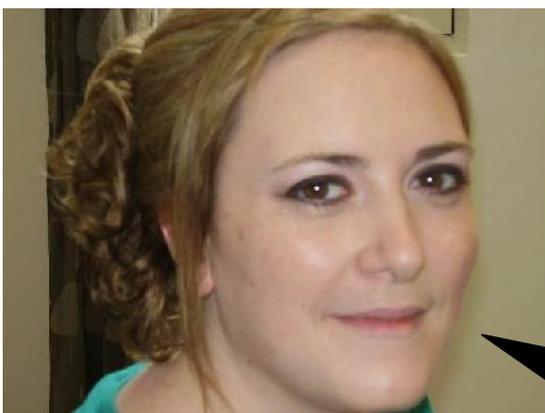


SUITABLE FOR

EYFS	SEN	KS1
KS2	KS3	KS4/5

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"Thank you for your enquiry. I look forward to welcoming you to our wonderful Cathedral!"

Beth Henze Head of
Schools' Department

INTRODUCTION

About the Cathedral

Guildford Cathedral is a sacred space and is the 'Mother Church' for the Diocese of Guildford. It is the seat of the Bishop of Guildford and a centre for prayer, worship and debate for the people of the town and its surrounding boroughs. It is also used annually as a venue for concerts, productions and celebrations of all kinds. Most of all it is YOUR CATHEDRAL!

We want you to have a great time here. It is essential that you plan your visit very carefully and we hope this booklet will help you to do so.

What is on offer for schools at Guildford Cathedral?

In this booklet, you will find a selection of themed, guided and self-guided visits, **SUITABLE FOR ALL THE KEY STAGES**. All are adaptable for SEN groups. The programmes endeavour to enhance and supplement your teaching across the curriculum, especially:-

RE – Christianity, Places of Worship, Symbolism, Beliefs and Practices, Festivals and Sacraments

Personal, Social, Cultural and Spiritual Development – lots of opportunities for discussion, debate and reflection.

Our commitment to you

- **A PROFESSIONAL SERVICE:** trained staff & volunteers will lead your visit.
- **VALUE FOR MONEY:** we keep our visit fees as low as possible.
- **LEARNING OBJECTIVES:** these will be discussed when you book a visit and you will be asked to provide further details on your booking form.
- **PREPARATION/RISK ASSESSMENT VISITS:** these may be booked in advance, after school or in working hours during term-time by contacting our team.
- **WE ASK FOR YOUR FEEDBACK:** a form will be given to you on the day of your visit. Please complete and return it so that we can continue to monitor and develop our visits.
- **TRAILS AND RESOURCES:** will soon be available on our new website www.guildford-cathedral.org 'Learning' then 'Resources' section.

Advance booking is essential for all visits!

Please book at least a half term in advance. We get extremely busy at certain times in the year and it is becoming increasingly difficult to book an afternoon slot in the Cathedral. A minimum entry charge per pupil/student applies (except for SEN); see costs on page 10.

DON'T MISS...

LOST AND FOUND: STORIES JESUS TOLD FOR FS & KS1



Explore one or more of the well-known parables from the bible about loss and redemption and go on a treasure hunt around the cathedral!

INSPIRE FESTIVAL DAYS NOW FOR YEARS 2-3 AND YEARS 4-5 PUPILS EVERY NOVEMBER & MARCH



During this visit, pupils explore the people and themes behind two of the most important festivals in the Christian calendar. As pupils are led around the cathedral, the Advent and Easter stories unfold through captivating storytelling, drama and music.



NEW FOR 2013-2014:

This is now a full-day workshop running from 10am until 2:30pm.

NEW!

POST 16 CONFERENCE 10:00AM THURSDAY 17TH OCTOBER 2013

Save the date! Guildford Cathedral's first ever big debate for Key Stage 5 pupils:



This event is a unique opportunity enabling students to debate with a panellist of religious, political, scientific and high profile public figures across a diverse range of subjects. It is based on the BBC's Question Time programme and will allow students to ask the panel their own questions on political, ethical and global issues.

EARLY YEARS & FOUNDATION STAGE WORKSHOPS

The Cathedral Schools' Team now offers a number of Foundation Stage and Early Years Cathedral Workshops. They range from Lost & Found: Parables Jesus Told (pictured) to discovering shapes and patterns around the Cathedral.

Each of the workshops can be easily adapted to suit your children's needs and we would welcome the opportunity to work with you.



- **CREATION** – Enjoy the Creation Story through looking at colours, materials, shape, space and patterns in the interior and exterior of the Cathedral.
- **FIVE SENSES** – Enjoy an 'I Spy' hunt using all the senses!
- **NURSERY RHYMES** – Explore any of the well-known nursery rhymes using drama, music and crafts in a unique setting!
- **BAPTISM** – Learn about the Baptistry and the Cathedral Font through the story of the Very Hungry Caterpillar.
- **WEDDINGS** – Explore the space of Guildford Cathedral and discover what marriage is, through acting out a wedding.
- **PREPARING FOR EASTER** – A closer look at Lent and Easter.
- **PREPARING FOR CHRISTMAS** – A closer look at Advent and Christmas.

Or....

- **GUILDFORD CATHEDRAL EXPLORED** – Take your children round independently and we will provide you with an Activity Box with a selection of ready-made activities.

CONTACT: Fiona Gwynn (Tues - Thurs during term time)
education@guildford-cathedral.org Tel: 01483 547880

KEY STAGE 2, 3 & 4 VISITS

Come and explore the only Anglican Cathedral built on a new site in the South of England since the Reformation.

The Guildford Cathedral Schools' Department Office is dedicated to making your visit enjoyable, experiential and educational. Come for half a day and a member of our team will guide you and your pupils around the Cathedral.

Our Schools' Programme consists of trails and workshops linked to the National Curriculum and, for R.E., the locally agreed R.E. syllabi for local surrounding areas. If you have a specific focus for your visit which is not met by one of our activities, trails or workbooks, please contact us to discuss the possibility of a tailor made visit to meet your specific needs.

TRAILS

Trails are Themed Tours, which take place in the Cathedral. Children get involved with the use of questioning and role-play. Trails last for approximately one hour and facilitate 'sensory responses', discussion and exploration of this wonderful building.

We seek to inform children and others about their heritage and history, including the history of this Cathedral and its role/ministry in our community. We do this by offering creative teaching and activities.

Typical Day	
10:00am	Arrival and Trail
11:15am	Break (pupils' refreshments are provided) Optional departure time
11:30am	Workshop and activities (we provide all you need to be creative with your students)
12:25pm	Plenary Session
12:30pm	Optional stay for lunch Optional shop visit Normal departure time

KEY STAGE 2, 3 & 4 VISITS CONTINUED...

Alternatively, subject to availability, stay with us for a whole day and, following a morning session, experience an additional workshop or lead your students in an independent session and we will provide you with ready-to-use activities. Contact the department for further information.

Activities

Kneeler 'cushion' designs

Ceremonies and Celebrations

Christian artefacts/vestments and vessel handling activities

Explore Baptism using drama role-play, and decorate a font

Find out about the history of the Cathedral and the 2nd World War

Learn about The Bible contents and how it is used in Worship

Art activities, such as drawing and collage

Design and make a stained glass window, or do a Brass Rubbing

Drama and Music

Christmas and Easter craft activities

Maths and Literacy Activities

A closer look at praying with candles and make a prayer bracelet



Self-guided visits

Some schools prefer to plan their own visit to the Cathedral. You may wish to book a self-guided visit, **but you are still required to book in advance, through this department and the normal entry charges apply.** The Schools' Team are happy to advise and help you with your DIY visit.

Maximum Numbers

In any given hour, the cathedral can accommodate no more than 120 pupils. This means that unbooked groups/groups arriving at the wrong time may be turned away when the cathedral is busy.

Supervision

Close supervision and quiet, respectful behaviour is crucial and children must be divided into smaller working groups as they move around the building, each with an adult.

TOURS AND WORKSHOPS FOR OUR VISITORS WITH SPECIAL NEEDS

We welcome groups with special learning or physical needs. Please let us know your requirements and we will do our best to help. We can provide disabled access to most areas of the cathedral, including areas designated as lunch rooms.

NEW PROGRAMME FOR SEN

Guildford Cathedral welcomes up to 4000 pupils on educational visits each year. We try hard to cater for the needs of all our visitors and have recently expanded our provision for special schools. However, any activity from our general offers can be adapted specifically to meet your needs. In addition, we have designed three distinctive visits aimed at special schools.



Multi-Sensory Mini-Tour

An interactive guided tour of the Cathedral – baptise a baby at the font, try on a bishop’s mitre, stand in the pulpit, discover the story behind the brass stag on our floor and make your own rubbing. We will tailor make this multi-sensory tour to match your learning objectives. Cost per pupil £1.50.

Calming the Storm Drama/Movement Project

Working with a professional drama facilitator in the Cathedral Nave, pupils explore either the story of the **Calming of the Storm** (one of the miracles of Jesus in the Gospels, namely in Mark 4:35-41, Luke 8:22-25 and Matthew 8:23-27), or **Noah’s Ark** using costume, props and lots of imagination! The session can be adapted to suit all ages and abilities. Duration – up to 2 hours (with break). Cost - £60.00 per session.



The Open Door Pass

For £50, this 12 month pass entitles the participating school to unlimited entry into the cathedral for self-guided visits, plus access to our new handling collection. **All visits must be pre-booked.**

SCHOOL VISITS FOR OUR FOREIGN VISITORS



Students from College St. Thomas d'Aquin visiting Guildford Cathedral, January 2012

It is essential to book if you are considering a group visit to Guildford cathedral. This is a busy building which is closed to groups when services or special events are taking place.

We can provide workshops and trail sheets (tours) to schools visiting from abroad.

We are currently improving our programme to non-UK schools.

All visits can be tailor-made to meet your requirements. Please contact us to discuss details.

MINI TOUR

A thirty minute guided look around the cathedral, followed by 30 minutes to explore self-guided. A tour in French is sometimes available.

CHARGES

Entry into the cathedral is £2 per pupil/student. This charge is for an allocated one hour time slot during which you may wish to do one of our trails or use a workbook, or take part in a workshop. There is a minimum charge equivalent to 15 pupils = £30 (with exception for SEN groups). A non-refundable deposit will be required when bookings are confirmed. Charges for additional activities are noted below.

There is no charge for accompanying adults up to reasonable ratio (normally 1:10). We reserve the right to charge adults above a reasonable ratio.

Our “basic” charge of £2 per pupil/student reserves you:

- * **An hour long slot in the cathedral to do one of our workbooks or a trail of your choice (provided by us)**
- * **OR your own workbook for an hour**
- * **OR a booked slot to do a workshop**

Additional 45-55 minute slots are £1.25 per pupil (e.g. to do a workshop or a workbook)

Our crèche is available to use free of charge as a lunch room for groups up to 30 pupils.

Workbooks and Trails

We are constantly reviewing/ adding to our list of workbooks and trails. Please contact us for details on the ones currently on offer. The trails and workbooks are included in your entry fee and we strongly recommend that you use one to ensure your students get the most out of their visit. Allow approximately 45 mins/1 hour. Workbooks and trails may be viewed in advance and will soon be available to download from our new website www.guildford-cathedral.org



Whole Day Experience (trail, pupils' refreshments, workbook & workshops) - £6 per pupil

Gift Bags - Various Prices - Please request a 'Pocket Money Pack' order form.

NB. Discounted stationery items are only available through our department!



Cancellations

Receipt of your signed Booking Form and deposit constitutes a contract with Guildford Cathedral. In the event of cancellations close to the date of the visit the following charges will be levied:-

- Less than two weeks' notice – 25% of the cost of the visit
- Less than one weeks' notice – 50%
- Less than 48 hours' notice or non-appearance of group – 100%

SCHOOLS' TEAM COME TO YOU

Running a Community Day on the theme of forgiveness?

Want help with a class/school art or drama project?

Would you like us to run a citizenship workshop?



We will happily come to you and spend a morning or a day with you!

Costs: (Include travel and preparation time, but resources may be added)

£20 for an assembly

£30 for a lesson

£150 for a whole day (single lessons delivered one class at a time)

£100 for a presentation to more than 2 classes (e.g. a whole KS or Year Group)

BOOKING YOUR VISIT

- Decide the date(s) when you would like to visit – we kindly ask you to supply two alternative dates in case we cannot accommodate you on your preferred date. To have the best chance of securing the date of your choice, please book at least ONE MONTH ahead.
- Ring or email the Cathedral Schools' Department Office to check availability of dates and activities.
- Once booking has cleared through the cathedral diary we will send you a Booking Form. This process normally takes 7-10 days.
- On receiving the Booking Form, you will need to decide what kind of experience you would like:
 - **Enhanced Guided Visit** including GUIDED TRAIL, WORKSHOP and PUPILS' REFRESHMENTS based on your curriculum needs.
 - **Themed Guided Trail** (maximum 20 pupils per guide/ 40 total per visit). Our team will guide your children around and provide a range of experiences depending on the age of your pupils and your curriculum requirements.
 - **Resourced Teacher-Led Trail** for those who would prefer to guide pupils around themselves - you may prefer to hire our RESOURCE BOXES.
 - **Special Event** (e.g. inspiRE Festival Day or Drama Workshop)
 - **Non-Guided Visit** - There may be times when it is possible for you to visit the Cathedral without using any of our resources/guides. It will still be necessary to contact us and book in as the Cathedral is sometimes closed and occasionally there is restricted access.
- Return your completed booking form, along with your deposit. This will confirm your visit and constitutes a contract with Guildford Cathedral. Do contact us at this point with queries or clarifications.
- This will then go through our booking process and you will normally receive a Confirmation Letter and Proposed Itinerary within a week.
- Please let us know your final numbers two weeks before the visit.
- You will be invoiced after your visit. Any resource materials purchased will be added to your invoice.
- If you need to change any details of your visit, please contact the Schools' Department Office as soon as possible. Please note – if you arrive for sessions at times other than those booked we may not be able to accommodate you.
- Please be aware that occasionally (but rarely) a visit may have to be altered or postponed at short notice due to a funeral or unexpected national occasion (e.g. death of a member of the Royal family).

Preparing for your visit

You may view your chosen workbook or trail in advance and teachers' notes for some of our workbooks and trails are also available (please ask). They will soon be available to download on our new website www.guildford-cathedral.org - The most worthwhile visits are those where all accompanying adults are aware of the intended learning outcomes and how best to guide the students in their care towards them.

During your visit

One of the Schools' Team will usually welcome you to the cathedral. The welfare and safety of pupils remains the sole responsibility of teachers and accompanying adults throughout your visit.

MAKE AN ENQUIRY

Please use the following form and send it to us by mail. Or email/phone the Schools' Team directly with your enquiry to: education@guildford-cathedral.org

Tel: 01483 547880

Please let us know the following information and then we will get back to you.

Name:

School:

Age of children:

Email address:

Telephone number:

- 3 preferred dates for your visit
- The number of children involved
- The type of experience you would like
- Any special needs or requirements

Please note that your booking is not confirmed until we have checked the Cathedral Diary and contacted you.



RISK ASSESSMENT ADVICE

This advice aims to assist teachers/leaders with planning their visit to Guildford Cathedral. **We strongly recommend that the member of staff organising the visit makes a preparation visit to the cathedral in order to carry out their own risk assessment.** This should include the journey to and from the cathedral. Risk Assessments are your responsibility; this is merely our advice to you.

VENUE	RISK IN ORDER OF SEVERITY	EXISTING CONTROLS	LIKELIHOOD
Cathedral	Risk from members of the public, e.g. abduction or assault	Groups of children must be accompanied by an adult. A ratio of 1:10 is advised. Consult your own guidelines in school. Groups using public toilets across the road by the Cathedral Office must be accompanied by an adult.	2
	Fire	In the event of fire/alarm, Cathedral staff will direct all visitors to the nearest safe exit. Teachers are responsible for doing a roll-call of their pupils once they are in a safe place. Should any person not be accounted for, Cathedral staff should be informed immediately.	2
	Tripping on steps or slipping on marble floor	School groups are advised to walk in single file and children are reminded by staff to take care. Teachers should remind children to take care when walking around the cathedral.	2
	Candle Stands/ Prayer Stations	All school groups walking around the cathedral are expected to have one staff member to every ten pupils. Teachers should tell children to take extra care around lit candles/prayer stations.	2
	Furniture and Art/Sculpture	School groups are advised to walk sensibly and to look where they are going as some items are at head height for some children. Teachers should tell children to take extra care around art/sculpture. Barriers are erected for extra protection when necessary.	2
	Craft workshops Allergies/ Injuries	Seek parental advice on allergies to glue/materials. Children are instructed to use scissors safely.	2
Shop/ Refectory/ Toilets	Crossing the road	School groups are advised to walk in single file and to use the designated crossing. Teachers should advise children to walk carefully and to look out for cars.	2

***Likelihood 1 = Improbable / 2 = Possible / 3 = Likely / 4 = Very Likely / 5 = Inevitable**

HELPFUL GUIDELINES

These guidelines are set out for your enjoyment and safety – please read them carefully. Please provide all accompanying adults with a copy and read through it with them in advance of your visit.

Please ensure that you plan the visit with your adult helpers in advance, so that they know what is expected of them on the day. Please arrange, in advance, how your group will be divided into smaller working groups on arrival at the Cathedral. Time is precious on the day!

Helpful Reminders:

- **Please telephone the Schools' Office if you know you are going to be late:** 01483 547880. If we are unavailable to take your call, please try calling the main office on 01483 547860. Booked groups who arrive more than half an hour late may miss their guided visit.
- **Behaviour** – Guildford Cathedral is first and foremost a place of prayer and worship. We therefore ask that all are respectful and quiet whilst in the building. Please remind pupils about 'appropriate' behaviour before you come and re-iterate this throughout the visit. Groups causing a disturbance will be asked to leave the Cathedral. School staff and accompanying adults remain responsible for the welfare and behaviour of pupils throughout their visit to the Cathedral. Should there be an accident/health incident, please contact a Steward or a Guide wearing a blue sash, or a Schools' Department Guide.
- **Photography is allowed in the Cathedral in all areas except in the Treasury.** You may take pictures of your pupils, subject to your own school rules. We sometimes take photographs during workshops, so please let us know if you have any pupils who cannot be photographed. No child will be named or identified.
- **Please ensure all mobile phones are turned off** whilst inside the building. Please tell pupils about this before you arrive and re-iterate this throughout the visit.
- **It is traditional in Christian churches** for men and boys to remove their hats/caps (unless there is some medical or religious reason).
- **Prayers** are sometimes said 'on the hour' in the Cathedral and groups are asked to respect this practice and to be still and quiet for a few minutes. You are welcome to join in the Lord's Prayer if it is said at that time.
- **Please do not allow** your pupils to eat/drink or chew gum in the Cathedral.
- **Pupils must be supervised by school staff at all times in the building.** We kindly ask for a ratio of 1 adult to every 10 pupils (more may be required for younger children or pupils with special needs). There must be sufficient adults available (and physically able) to escort groups around the building.
- **Toilets** are next to the Refectory – please be aware that these are public toilets. Children needing to go to the toilet during the workshop sessions will need to be accompanied by school staff/chaperones and they have to cross the approach road to access them.
- **In the event of an evacuation,** please remain calm and escort your group out of the building via the nearest exit and congregate on the green lawn area in front of the West Doors where you can take a roll call. Please advise a member of Cathedral staff if a member of your group is missing.

Please plan your visit carefully, brief all your adult helpers and the children themselves. **We want you to have a great time with us and thorough preparations reap benefits!** Please support our staff and volunteers throughout. They will do their utmost to ensure you have a rewarding and enjoyable visit.

FREQUENTLY ASKED QUESTIONS

1) Do we need to book our visit?

Yes. All visits must be pre-booked to avoid arriving at a time when the cathedral is closed to groups. To have the best chance of ensuring the date of your choice please book A MINIMUM OF ONE MONTH AHEAD. Please note that visits are available Tuesdays to Thursdays between 10am and 12.30pm. Other days/times may be possible by arrangement.

2) How do we book?

Please telephone the Schools' Department Office on +44(0)1483 547880, or send us an email. We will send you additional information and a Booking Form for completion. This will go through our booking process and you will normally have an answer within 7-10 days.

3) Can you give me a choice of dates? Can I book at short notice?

Sometimes. October, November, May and June tend to get booked up very early. It is always worth telephoning us to see if we have dates available.

4) Why does it take so long to get a booking confirmed?

Guildford Cathedral is a focus for many activities over and above our regular services and your request will be discussed by our team responsible for the smooth running of the cathedral. It is not always possible to agree the first choice of date, so please have two alternative dates in mind when you contact us.

5) What is the cost of our visit?

Charges for groups working with the Schools' Department are reviewed annually and depend on the programme required. Please refer to page 10 for current costs of the trails, workshops and resources available to school groups.

6) How do we pay?

You will be invoiced after your visit; please do not pay on the day. However, a non-refundable deposit is payable when booking. Please make cheques payable to "Guildford Cathedral", or contact us for our bank details if you wish to make an online payment. Payment for special events may differ. Please refer to your Booking Information Pack.

7) What happens if we have to cancel the visit?

Please provide as much notice as you can. Sometimes we are able to offer an alternative date. In the event of cancellations close to the date of the visit the following charges will be levied:-

- Less than two weeks' notice – 25% of the cost of the visit
- Less than one weeks' notice – 50%
- Less than 48 hours' notice or non-appearance of group – 100%

8) What do we need to bring with us?

If your pupils are using one of our workbooks or participating in a workshop, then we will provide clipboards and pencils. So, you just need to bring what you normally require for a day out – a snack or a packed lunch, suitable clothing, cameras and a little pocket money. A designated teacher should also carry a first aid kit.

FREQUENTLY ASKED QUESTIONS CONTINUED...

9) Where can we eat lunch?

If we have agreed that you can stay for lunch, then we can usually provide a small space. However, it may not hold an entire class, so you may have to eat lunch in shifts. We recommend you wear coats whilst eating as the areas inside the cathedral can prove a little chilly at times. If the weather is good, then we recommend you eat outside on the south side of the cathedral, away from the road. Please take all rubbish away with you.

10) What other facilities do you provide?

There are toilet facilities across the road next to the main Cathedral Office – we also have a small souvenir shop where children are welcome to visit in groups of ten accompanied by an adult. However, if you prefer, the Schools' Department can make up goody bags of pre-selected souvenir stationery items, discounted for school groups. Please contact us for details.

There is free parking available for up to 3 hours adjacent to the cathedral. Disabled access to some public areas is restricted.

11) Where do we go when we arrive?

On arrival coaches can pull up directly in front of the cathedral west doors for offloading, and then continue on round the side of the cathedral green to the designated coach bay. Please enter the cathedral by the West Doors and report to the Guides Welcome Desk, or to a member of the Schools' Department who should be waiting to greet you.

12) How long can we spend at the cathedral?

It depends. Programmes led by the Schools' Team are of varying length, please contact us for details. If your group wishes to stay for lunch or to have some free time in the cathedral once these programmes are completed, then please note this on your Enquiry Form, as approval is required from the Diary Management Team.

13) Can I make a pre-visit?

Yes. However, it is wise to telephone our office on +44 (0)1483 547880 beforehand to ensure there is nothing taking place in the cathedral at the time you wish to visit which would prevent you from having access to all parts of the building. If you need a member of the Schools' Team to meet you, please arrange this beforehand. We chiefly work Tuesdays to Thursdays, 8.30am to 3.30pm. Our answer machine will record out-of-hours messages and we will return your call as soon as we can.

14) What is expected of teachers/accompanying adults during a visit?

We ask for a minimum ratio of one adult to ten pupils (more adults will be required for pupils 7 years and under, or if the children have special needs). Teachers have the responsibility at all times for the welfare and safety of their pupils and for their supervision.

During enhanced guided visits or workshops, the Schools' Department will be directing the group, but support from the teacher is very much appreciated, particularly in the event of misbehaviour by the pupils. While the groups are completing their trail workbooks they are under the direction and supervision of their teachers and accompanying adults.

FREQUENTLY ASKED QUESTIONS CONTINUED...

Teachers and/or accompanying adults are also responsible for first-aid requirements for pupils although, should the need arise, cathedral staff would summon the necessary emergency services.

15)How should pupils behave in the cathedral?

Before entering the cathedral, please remind pupils that they are coming into a place of worship. This means they should behave respectfully whilst in the cathedral and not eat or drink, run round, use mobile phones or drop litter. They may take photos of the building. The only place this is not permitted is in the Treasury. We also ask that people keep all their valuables with them at all times. The Dean and Chapter cannot take responsibility for the loss of personal possessions in the cathedral.

16)Are there any risks or hazards in the cathedral?

It is the responsibility of the leader of the group to make any risk assessment required but, provided sensible behaviour is observed, the cathedral does not pose any great risk. There are candle stands that may have lighted candles in areas set aside for private prayer. We also display art work in the cathedral, which may include large/sharp pieces of sculpture unsuitable for children to touch.

17)Do we have to use your workbooks?

You may prefer to use your own workbook that is directed towards your own learning, but we strongly recommend that there is some form of directed learning whilst in the cathedral, since just “wandering around” does not give a focus to the visit and may lead to pupils missing the best parts of the cathedral. If you would like us to take a look at our own workbook and offer suggestions before you visit, we are happy to do so. You may wish to hire one of our Resource Boxes if you are organising a DIY visit.

18)What educational support do you give for teachers preparing a visit?

We have support material that you can view prior to your visit, including the workbook of your choice. The learning outcomes from a visit are much enhanced if some preparatory work is done before the visit and there are teachers' notes available for some of our workshops. Support notes for several of our worksheets will soon be available to download from our website www.guildford-cathedral.org.

19)Do I have to book if I don't require the services of the Education Department?

YES, prior booking is required for ALL VISITS. This is for two reasons. One is so the cathedral is never overfull and retains an atmosphere of peace and spirituality. The second is because we often have events taking place in the cathedral and group entry is not permitted during those times.

20)What if we want to do something that isn't in your programme?

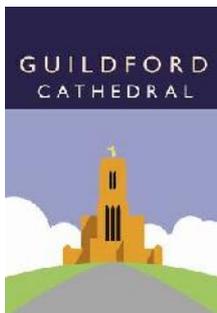
Please just let us know and we will do our best to accommodate you.

POLITE REQUEST

Guildford Cathedral is a living, working place of Christian worship. Please ensure that all pupils and helpers are aware that the cathedral is a sacred, reflective place. Schools are asked to show respect for the behaviour and traditions of worship of the Anglican community. Please provide suitable supervision and structured activities for all of your pupils during their time at the cathedral.

FOR SAFETY REASONS ALL ACCOMPANYING ADULTS SHOULD WEAR VISIBLE IDENTIFICATION BADGES WHILST THEY ARE IN THE BUILDING.





Please telephone or email the Assistant Schools' Officer,
Fiona, for more information/to book a visit:

Schools' Department Office (located inside the Cathedral)
Guildford Cathedral Education Department
Telephone: 01483 547880
Email: education@guildford-cathedral.org
www.guildford-cathedral.org